

# RESERVATION FORM

Please sign and return to 3262 South 27th Street, Abilene, TX 79605

Tour Name \_\_\_\_\_ Departure Date \_\_\_\_\_ Return Date \_\_\_\_\_

## PASSENGER 1:

Last Name, First Name \_\_\_\_\_ Date of Birth (required for flights) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Home and Cell Phone Number \_\_\_\_\_ Preferred Name for Nametag \_\_\_\_\_

Name on Driver's License (Exact) \_\_\_\_\_ Name on Passport (Exact) \_\_\_\_\_

Email Address (Passenger 1) \_\_\_\_\_

Emergency Contact Name & Telephone Number \_\_\_\_\_

Pick-up/Drop-off point \_\_\_\_\_ Special Needs (rooming, dietary, mobility, etc.) \_\_\_\_\_

## PASSENGER 2:

Last Name, First Name \_\_\_\_\_ Date of Birth (required for flights) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Home and Cell Phone Number \_\_\_\_\_ Preferred Name for Nametag \_\_\_\_\_

Name on Driver's License (Exact) \_\_\_\_\_ Name on Passport (Exact) \_\_\_\_\_

Email Address (Passenger 2) \_\_\_\_\_

Emergency Contact Name & Telephone Number \_\_\_\_\_

Pick-up/Drop-off point \_\_\_\_\_ Special Needs (rooming, dietary, mobility, etc.) \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

Signature of tour member constitutes acceptance of terms and conditions set by Bilbrey Tours, Inc. (see back page)

## TERMS AND CONDITIONS

Bilbrey Tours, Inc. has been in business since 1990 and is a member of the National Tour Association, Cruise Lines International Association, American Bus Association, Abilene Chamber of Commerce and is a BBB Accredited Business.

Bilbrey Tours owns luxury motorcoaches with pull-down window shades, video monitors, foot rests, cup holders, reclining seats, individual map pockets, large overhead storage and restroom facility.

Photographs of travelers may be used in publications, social media, Bilbrey Tours webpage and at travel shows. Anyone declining permission must notify Bilbrey Tours Inc in writing.

### Smoking/Liquor

Smoking, e-cigarettes and alcoholic beverages are not permitted on the motorcoach. Frequent (about every two and a half hours) rest/meal stops afford smoking opportunities.

### Physical Disability

In compliance with the Americans With Disabilities Act, Bilbrey Tours, Inc. will make reasonable efforts to accommodate the special needs of tour participants. It is strongly recommended that persons requiring assistance be accompanied by a companion who is capable of and totally responsible for providing the assistance. Neither Bilbrey Tours, Inc. personnel nor its suppliers may physically lift or assist clients onto transportation vehicles or within hotel rooms. Travelers needing special assistance must notify Bilbrey Tours, Inc. at the time of booking to determine what assistance may reasonably be made available by Bilbrey Tours, Inc.

### Tour Price Includes

Transportation from Abilene (other cities noted), hotel accommodations, hotel baggage handling for one piece of luggage, admissions to included attractions, meals as specified, services of a tour escort and gratuity for driver, unless otherwise noted.

**Tour Prices are subject to fuel supplement surcharges by airlines, cruise lines and other vendors.**

### Unused Features

No refund or credit will be given, in whole or in part, for unused air transportation, land transportation, hotel accommodations, or other features you voluntarily do not use.

### Single / Triple Accommodations

Please understand that a "single" reservation means single accommodations at the hotels, and does not guarantee a double seat on the motorcoach. Be advised that "triple" accommodations at the hotels will be two beds only. It does not cover the cost of a rollaway.

### Seating

In an effort to be fair to all travelers, Bilbrey Tours, Inc. will use a seat-rotation system. Your tour escort will remind you when to rotate seats. If you anticipate any difficulty with this system, you must contact Bilbrey Tours, Inc. prior to tour.

### Changes In Accommodations

If a single room must be assigned because your roommate cancels (even if at the last moment or while on the tour), we must out of necessity charge you the supplement or pro rata thereof since the hotels make no allowance. Likewise, if one of three roommates cancels, resulting in double, rather than triple occupancy, your final billing must be based on double occupancy.

### Travel Documents

Your travel documents will be sent approximately two to three weeks prior to departure. Documents include tour itinerary, departure and arrival information, hotel information, clothing suggestions, baggage tags, plus any helpful hints.

### Agency Responsibility

Bilbrey Tours, Inc., Abilene, Texas acts solely as your agent arranging for transportation, lodging, and sightseeing activities, and will not be liable for any delayed departures or arrivals or for any damages, losses or injuries to person or property. Full payment by the tour member constitutes the tour member's acceptance of these terms and conditions.

No liability is assumed in connection with any transportation, restaurants or lodging used for the duration of these tours. Although every effort is made to handle your luggage carefully, we are not responsible for lost, stolen, or damaged articles, including luggage or personal property. We reserve the right to cancel any tour prior to departure, and in such case, our total obligation will be only to refund all payment toward said tour. Bilbrey Tours Inc. will not be liable for matters beyond our control including but not limited to traffic congestion, airline delays, airline cancellations, weather conditions, Government shutdowns or acts of God. Bilbrey Tours, Inc reserves the right to refuse service to any person.

### Refund Policy

#### *For cancellations after time of booking to date of final payment:*

Full refund less penalties assessed by airlines, cruise lines and other vendors.

#### *For cancellations from date of final payment to 15 days prior to travel:*

50% refund less penalties assessed by airlines, cruise lines and other vendors.

#### *For cancellations 14 days to day of travel:*

No refund.

### Travel Insurance

An optional Travel Insurance plan is available for purchase on overnight tours through TripAssure. Bilbrey Tours encourages the purchase of a Travel Protection Plan to help protect your investment, your belongings and most importantly you! Bilbrey Tours makes the Tour & Cruise Travel Protection Plans easily available. For complete details and to purchase a plan, follow this link:

<https://atc.tripassure.com/main/?welcome=BILB3262TX>

### Cancellation Policy

**All cancellations must be reported to Bilbrey Tours, Inc. and TripAssure when the problem causing the need to cancel arises.**

### Make checks payable to:

**Bilbrey Tours, Inc.  
3262 South 27th Street  
Abilene, Texas 79605**

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3262 South 27th Street  
Abilene, Texas 79605**

**Emergency Hotline:  
(325) 668-7001**

**(325) 692-1308  
1-888-692-1308  
www.bilbreytours.com**